

Santa Rosa County School District

School Improvement Plan



2020 -2021

SANTA ROSA COUNTY SCHOOL DISTRICT

LOCKLIN TECHNICAL COLLEGE

SCHOOL ADVISORY COUNCIL

SECTION 1001.452, FLORIDA STATUTES – DISTRICT AND SCHOOL ADVISORY COUNCILS

MEMBER

REPRESENTATION

Brooke Lane
John David Phillips
Stephanie Rubin

Student
Student
Student

Nancy Doran
Twanna House
Randy Ramos
Steve Samaha
Tina Stewart
Mel Stinson
Larry Strain
Belinda Todd
Andy Wingate

Business/Community
Business/Community
Business/Community
Business/Community
Business/Community
Business/Community
Business/Community
Business/Community
Business/Community

Ashley Corlies
Jolie Hullett
Katie Predmore
Tyler Sahlin
Linnie Hamel
Maria LaDouceur
Charlin Knight

Teacher
Teacher
Teacher
Support Personnel
Support Personnel
Principal
District Administrator

**SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
ASSURANCES**

Through our signatures below, we attest that this School Improvement Plan meets the requirements of F.S.1101.42 (18) and represents the consensus approval of the school's Advisory Council. It is assured that the following have been included in the development of the School Improvement Plan:

1. An approval of the school mission and vision statements and strategic objectives in a regularly scheduled meeting by the School Advisory Council.
2. A school needs assessment that included surveys of all stakeholder groups and an analysis of student achievement and other school performance data.
3. An assessment of staff development needs and an action plan that correlates to the strategic objectives in the School Improvement Plan.
4. The development of implementation strategies with identified resources specific to our total school budget for each School Improvement objective.

Maria La Douceur

School Principal

9/11/2020

Date

Jolie R. Hullett

Chair, School Advisory Council

9/11/2020

Date

Approved on this date by the School Board of Santa Rosa County, Florida.

Chair, Santa Rosa County School Board

Date

**SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
SCHOOL VISION AND MISSION**

VISION STATEMENT

The vision of Locklin Technical College is to empower students for career success, lifelong learning and commitment to community. We strive to be the first choice for career education and training.

MISSION STATEMENT

The mission of Locklin Technical College is to prepare students for current and emerging high-demand careers through collaboration with community stakeholders. Expanding opportunities and access to training programs will provide a talent pipeline to meet regional workforce demands.

**SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
Florida Education Priorities**

School Improvement Plans shall be designed to achieve the State education priorities pursuant to section 1000.03(5), Florida Statutes (2020), and student performance in section 1001.42(18)(a-g), Florida Statutes (2020).

Section 1000.03(5)(a-g) The priorities of Florida's K-20 education system include:

- (a) Learning and completion at all levels, including increased high school graduation rate and readiness for postsecondary education without remediation. —All students demonstrate increased learning and completion at all levels, graduate from high school, and are prepared to enter postsecondary education without remediation.
- (b) Student performance. —Students demonstrate that they meet the expected academic standards consistently at all levels of their education.
- (c) Alignment of standards and resources. —Academic standards for every level of the K-20 education system are aligned, and education financial resources are aligned with student performance expectations at each level of the K-20 education system.
- (d) Educational leadership. —The quality of educational leadership at all levels of K-20 education is improved.
- (e) Workforce education. —Workforce education is appropriately aligned with the skills required by the new global economy.
- (f) Parental, student, family, educational institution, and community involvement. —Parents, students, families, educational institutions, and communities are collaborative partners in education, and each plays an important role in the success of individual students. Therefore, the State of Florida cannot be the guarantor of each individual student's success. The goals of Florida's K-20 education system are not guaranteeing that each individual student will succeed or that each individual school will perform at the level indicated in the goals.
- (g) Comprehensive K-20 career and education planning. —It is essential that Florida's K-20 education system better prepare all students at every level for the transition from school to postsecondary education or work by providing information regarding:
 - 1. Career opportunities, educational requirements associated with each career, educational institutions that prepare students to enter each career, and student financial aid available to pursue postsecondary instruction required to enter each career.
 - 2. How to make informed decisions about the program of study that best addresses the students' interests and abilities while preparing them to enter postsecondary education or the workforce.
 - 3. Recommended coursework and programs that prepare students for success in their areas of interest and ability.

**SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE**

Data Sources Used in Needs Assessment Activities Relevant to Meeting the School Improvement Priorities indicated by an "X" in the Appropriate Priorities Column.

SCHOOL IMPROVEMENT PRIORITIES DATA SOURCES USED	Priority A Learning and Completion at all levels	Priority B Student Performance	Priority C Alignment of Standards and Resources	Priority D Education Leadership	Priority E Workforce Education	Priority F Parental, Student, Family, Education Institution, and Community Involvement	Priority G Comprehensive K-20 Career and Education Planning
	X	X	X	X	X	X	X

**SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE**

Ranking of Priorities

BASED UPON THE SCHOOL'S NEEDS ASSESSMENT ACTIVITIES AND RESULTS AND THE GRADE LEVEL CONFIGURATION OF THE SCHOOL, THE FOLLOWING RANKING HAS BEEN GIVEN TO THE FLORIDA EDUCATION PRIORITIES:

<u>Ranking</u>	<u>Priorities</u>
6	(a) Learning and completion at all levels, including increased high school graduation rate and readiness for postsecondary education without remediation. --All students demonstrate increased learning and completion at all levels, graduate from high school, and are prepared to enter postsecondary education without remediation.
2	(b) Student performance —Students demonstrate that they meet the expected academic standards consistently at all levels of their education.
3	(c) Alignment of standards and resources —Academic standards for every level of the K-20 education system are aligned, and education financial resources are aligned with student performance expectations at each level of the K-20 education system.
5	(d) Educational leadership —The quality of educational leadership at all levels of K-20 education is improved.
1	(e) Workforce education —Workforce education is appropriately aligned with the skills required by the new global economy.
4	(f) Parental, student, family, educational institution, and community involvement —Parents, students, families, educational institutions, and communities are collaborative partners in education, and each plays an important role in the success of individual students. Therefore, the State of Florida cannot be the guarantor of each individual student's success. The goals of Florida's K-20 education system are not guaranteeing that each individual student will succeed or that each individual school will perform at the level indicated in the goals.
7	(g) Comprehensive K-20 career and education planning. —It is essential that Florida's K-20 education system better prepare all students at every level for the transition from school to postsecondary education or work by providing information regarding: <ol style="list-style-type: none">1. Career opportunities, educational requirements associated with each career, educational institutions that prepare students to enter each career, and student financial aid available to pursue postsecondary instruction required to enter each career.2. How to make informed decisions about the program of study that best addresses the students' interests and abilities while preparing them to enter postsecondary education or the workforce.3. Recommended coursework and programs that prepare students for success in their areas of interest and ability.

**SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE**

**Action Plan for School Improvement
2020-2021**

PRIORITY A: LEARNING AND COMPLETION AT ALL LEVELS								
ADEQUATE PROGRESS, PRIORITY A: Adequate progress will have been demonstrated if the strategic objective has been achieved.								
STRATEGIC OBJECTIVE A.1: Utilize data to evaluate learning and completion rate.								
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of the two strategic activities have been achieved.								
STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity A.1.1 Demonstrate 5% program improvement in Health Care, IT, and Automotive in one or more of the following areas: retention/completion rate, placement, and/or licensure/certification specific to each program.	10/2020	6/2021	NA	100%	Program instructor Testing Coordinator Career Specialist CTE Systems Analyst	Data reports	Time Technology Local/State/Compliance data bases	\$0
Activity A.1.2 Utilize 2019-20 WDIS data and survey data to evaluate program and document improvements made related to data.	10/2020	6/2021	NA	100%	Program instructor Guidance Administration	Program Evaluation Form, Data Improvement Form	Time Technology Local/State/Compliance data bases	\$0

PRIORITY B: STUDENT PERFORMANCE								
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of three strategic objectives have been achieved.								
STRATEGIC OBJECTIVE B.1: Utilize instructional strategies to enhance student performance at all levels.								
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of five strategic activities have been achieved.								
STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.1.1 All Instructors will utilize course assignment sheets for 90% of program courses.	8/2018	Ongoing	70%	100%	Program instructors Guidance	Course Assignment Sheets	Time Technology	\$0
Activity B.1.2 90% of students will exit with one or more occupational completion point aligned to their Career Education Program.	9/2020	6/2021	NA	100%	Program instructors	District and State Reports	Time Technology Local/State/Compliance data bases	\$0
Activity B.1.3 Instructors will incorporate an exit interview grade into final course grade.	8/2018	Ongoing	70%	90%	Program instructors Career Specialist Guidance	SMART Gradebook	Time Technology	\$0

Activity B.1.4 Program instructors will develop one additional lesson plan with support instructional and assessment materials based on course assignment sheets for each course.	10/2018	Ongoing	70%	90%	Program instructors Administration Mentors	Lesson Plan Notebook	Notebook Time Technology	\$0
Activity B.1.5 80 % of students completing a full program of student will leave with the aligned Industry Certification.	9/2020	6/2021	NA	100%	Administration Program Instructors Guidance	WDIS and Program Exit Form	Time Technology	\$0

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of three strategic objectives have been achieved.

STRATEGIC OBJECTIVE B.2: Utilize Exceptional Student Education personnel in providing appropriate delivery of curriculum to ESE students.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of two strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.2.1 ESE instructors will identify 2 key topics and provide training for faculty/staff.	10/2018	Ongoing	100%	100%	ESE Instructors Professional Development Team	Inservice records	Time Technology Guest Speakers	\$100
Activity B.2.2 ESE instructors will participate in webinars/trainings related to transition/CTE/ESE and share relevant information with faculty.	10/2020	06/2021	NA	100%	ESE Instructors	Inservice records	Time Technology Travel	\$500

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of three strategic objectives have been achieved.

STRATEGIC OBJECTIVE B.3: To ensure that students are afforded the opportunity to attain skills/credentials that are aligned with the needs of business and industry.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.3.1 Investigate alternative Basic Skills Readiness Testing Options.	9/2020	Ongoing	0	100%	Student Services Testing Coordinator	List of PS Readiness Tests	Time Curriculum Technology	\$0

PRIORITY C: Alignment of Standards and Resources

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE C.1: Adhere to all aspects of the Digital Classroom Plan to empower learners, including those with special needs, enhance learner outcomes and encourage independent and cooperative life-long learning.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of two strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity C.1.1 Conform to district standards regarding acquisition of software and hardware.	Ongoing	Ongoing	100%	100%	Technology Contact	Software inventory Star Report	Time Software inventory Star Report	\$12,000
Activity C.1.2 Continue to provide technology training on hardware, software, technology curriculum integration and internet use.	Ongoing	Ongoing	100%	100%	Technology Contact Inservice Committee	Inservice records	Time Technology	\$0

PRIORITY C: Alignment of Standards and Resources

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE C.2: Increase resources required for improved consumer advocacy.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity C.2.1 Utilize technology to educate students and faculty about job opportunities, and current events, and promote consumer advocacy.	Ongoing	Ongoing	80%	100%	Career Specialist Student Services LTV Coordinator Compliance Officer	LTV Schedule	Time LTV	\$3,000

PRIORITY C: Alignment of Standards and Resources

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE C.3: Utilize resources to improve student performance in targeted programs.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity C.3.1 Align and develop curriculum to add or improve instruction for internships, apprenticeship, and/or pre-apprenticeship.	9/2018	6/2021	20%	100%	Career Specialist Internship/ Apprenticeship Instructors Program instructors	Internships Apprenticeships Pre-apprenticeships	Time Technology	\$15,000

PRIORITY D: Educational Leadership

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE D.1: Increase administration participation in activities to enhance educational leadership.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity D.1.1 Allocate additional resources to support the school improvement plan	10/2020	6/2021	NA	100%	Administration School Improvement Committee	Aligned Resources	Time Technology Finances	\$50,000
Activity D.1.2 Create a COVID Task Force Team 1 to manage campus wide safety action protocols	10/2020	6/2021	NA	100%	Administration	Covid Task Force Team Force	Time	\$0
Activity D.1.3 Collaborate with district MIS office to continue transition to new student information system management.	9/2020	Ongoing	50%	100%	Administration CTE Systems Analyst Student Services	FOCUS System	Time Technology	\$2,000

PRIORITY E: WORKFORCE EDUCATION

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE E.1: Continuous improvement and enhancement of career education programs and facilities.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of the four strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity E.1.1 Utilize school safety committee/team to monitor program area safety and advocacy.	Ongoing	Ongoing	100%	100%	Safety Committee Safety Team Members Program instructors	Safety Meeting Minutes	Time Technology	\$0
Activity E.1.2 Increase student enrollment in apprenticeship programs by 10% as compared to prior year.	6/2020	6/2021	NA	100%	Apprenticeship Coordinator Student Services Career Specialist Marketing Director Administration	Enrollment	Time Technology Marketing	\$2000
Activity E.1.3 Identify and allocate resources for Capital Improvement Projects for facility and program enhancement.	Ongoing	Ongoing	100%	100%	Administration Long Range Planning Committee SACS Committee	Project Budget	Time Materials	\$20,000
Activity E.1.4 Add one apprenticeship program.	8/2020	6/2021	NA	100%	Administration Apprenticeship Coordinator	Apprenticeship Program Standards	Time Materials Marketing	\$1,500

PRIORITY F: PARENTAL, STUDENT, FAMILY, EDUCATIONAL INSTITUTION, AND COMMUNITY INVOLVEMENT

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE F.1: Enhance awareness of and services provided for students in career education programs.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of the two strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity F.1.2 Participate in Statewide CTE Marketing Plan to enhance current outreach initiatives.	8/2020	Ongoing	0	100%	Marketing Committee Student Services Career Specialist WIOA Youth Career Specialist	Marketing materials	Time Marketing information	\$0
Activity F.1.2 Collaborate with local consumer advocacy groups to educate students and faculty to promote health and safety initiatives.	9/2018	Ongoing	100%	100%	Consumer Compliance Committee	LTV Promotional material Guest Speaker	Time LTV Guest Speakers Promotional material	

PRIORITY G: Comprehensive K-20 career and education planning.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE G.1: Provide services to assist students at every level for transition from school to post-secondary education or work.

ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity G.1.1 Incorporate work place readiness skills curriculum in the Canvas LMS.	8/2020	Ongoing	NA	100%	Career Specialist WIOA Youth Specialist Program instructors	Canvas Course Developed	Time	\$200
Activity G.1.2 All Faculty/staff will participate in professional development opportunities (as appropriate) related to their job responsibilities.	8/2018	Ongoing	100%	100%	Faculty/Staff Administration	Inservice records Travel records	Time Technology Travel	\$6,000
Activity G.1.3 Program instructors will hold current industry certification(s) or higher level offered in their Career Education program.	8/2020	Ongoing	NA	100%	Program instructors Administration	Industry Certifications	Time Technology	\$