Refund Policy

Refunds will be made on a pro-rated basis during the first two weeks (10 days) of school. No refunds are made after the class has been in session over two weeks. Refunds will be completed within ten working days. The $5.^{00} application fee is non-refundable. If Locklin Tech cancels the class due to low enrollment, a full refund is made.

Rules and Regulations for Conduct

All students are expected to follow the rules and regulations as set forth by the Santa Rosa County School Board's Student Code of Conduct and Locklin Tech's Curriculum & Student Guidek.

Mission Statement

The mission of Locklin Tech is to provide technical and supplemental training and academic education to the students, businesses, industries, manufacturers, and other citizens in Santa Rosa County. Preparing students for the workforce in a technology rich learning environment will enable them to compete in a new global economy, continue their education or training, and pursue the vision and goals of our educational system.

Accreditation

This institution is accredited by:

The Council on Occupational Education
7840 Roswell Road
Building 300, Suite 325
Atlanta, Georgia 30350
770.396.3898
www.council.org

08.01.11

It is the policy of the School Board of Santa Rosa County to offer the opportunity to students to participate in appropriate programs, services and activities without regard to race, color, religion, national origin, sex, marital status, or disability. If a student feels he or she has been discriminated against, he/she may appeal by using the procedure and form approved by the district school board and available in the principal's office.

This publication can be made available to speakers of other languages in any language for the student or parent to understand (orally or in writing, whichever is more convenient) and to persons with disabilities in a variety of formats, including Braille, large print, or audio tape. Telephone or written requests should include your name, address, and telephone or TDD number. Requests should be made to:

Locklin Tech
5330 Berryhill Road
Milton, Florida 32570

Phone: 850.983.5700
Fax: 850.983.5715

www.locklintech.com

Pharmacy Technician

Locklin Tech

Pharmacy Technician

This program is designed to prepare students for employment as pharmacy technicians in institutional or retail settings. This challenging curriculum includes the metric system, medical terminology, medicinal drugs, pharmaceutical compounding, sterile techniques, maintenance of inventory, IV preparation, preparing purchase orders, receiving and checking supplies purchased, printing labels, typing prescription labels, delivering medications, pricing prescription drug orders and supplies, prepackaging unit doses , patient record systems, control records, data processing, computer application, employability skills, leadership and human relations skills, health and safety, including CPR. The coursework is broken down as follows:

- 90 Hours Basic Healthcare Worker
- 360 Hours Community Pharmacy Tech
- 300 Hours Pharmacy Tech 1
- 300 Hours Pharmacy Tech 2

Laboratory activities and clinical practicum experiences are an integral part of this program.

Availability
Pharmacy Tech students have one enrollment date which is the beginning of each school year.

Financial Aid
Locklin Tech has a financial aid counselor to assist students who may qualify for a Pell Grant. Locklin's school code number is 017198. The application process may be completed on-line at www.fafsa.gov.

Admission
As an initial part of your potential enrollment, you will be given the Test of Adult Basic Education (TABE). The TABE is a measurement of reading, language and math skills and will be used to determine your strengths and weaknesses. A TABE score of 11.0 in math and 10.0 in language and reading is required to complete this technical program. Applicants scoring two grade levels below the required score must attend remediation classes to improve basic skills. Achievement of basic skills is required before a certificate of program completion can be awarded. A booklet, *Preparing for the TABE*, is available in Student Services to provide you with an overview for this computer-based test. Call 983-5700, ext. 209, to schedule an appointment and obtain information on testing fees. Please provide photo identification at the time of testing. Proof of a high school diploma or its equivalent is required to enroll in this program.

Tuition/Fees/Other Costs
See a current schedule for tuition. Additional cost to the student will include books ($150), uniforms ($100) and supplies ($15).   State and national certifications $105-$129), background check ($25), drug screening ($20) and up to date immunizations will be additional expenses for the student.

Background Checks, Drug Screening & Immunizations
Employers for clinical practicum experiences for the Pharmacy Tech students require no felony convictions. Adult students must obtain a report from FDLE (http://www.fdle.state.fl.us) and present a report at the time of registration. Employers for the clinical practicum hours require that the Pharmacy Tech students have no felony convictions.

Students must have a drug screening and up to date immunizations to participate in the clinical experiences.

Length of Program   1050 Hours
Adult students must be enrolled fulltime in the Pharmacy Technician program during the year to earn 900 hours of the 1050 hours required for the program. The additional 150 hours may be completed through clinical or summer school hours.

State Licensure
Upon completion of the program, students are eligible to register and apply for licensure with the Florida Board of Pharmacy.

Industry Certification
It is recommended that program completers take the national pharmacy technician certification exam offered by the Pharmacy Technician Certification Board, 2215 Constitution Ave, Washington, DC 20037-2985, 202-429-7576.

Program Completion
A student is awarded a certificate upon successful completion of program competencies determine by the Florida Department of Education's curriculum, basic skills (TABE score), classroom hours and clinical hours.

Employment Opportunities
This program prepares students for employment in a variety of pharmaceutical settings.

Instructor Contact Info

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