



### Notification of Social Security Number Collection and Usage Statement

In compliance with Section 119.071(5), Florida Statutes, R. M. Locklin Technical College issues this notification regarding the purpose for the collection and use of your Social Security Number (SSN). R. M. Locklin Technical College collects and uses your SSN only to perform the College duties and responsibilities. To protect your identity, R. M. Locklin Technical College will maintain the privacy of your SSN and never release it to unauthorized parties in compliance with state and federal laws. R. M. Locklin Technical College assigns you a unique student identification number which is used for associated employment and educational purposes at R. M. Locklin Technical College, including the accessibility of your student records.

**R. M. Locklin Technical College may collect and/or use your Social Security Number for the following purposes:**

PURPOSE	FEDERAL AND STATE REGULATIONS
STUDENTS	
<p><b>Admissions and Registration</b></p> <ul style="list-style-type: none"> <li>Federal legislation relating to the Hope Tax Credit requires that all postsecondary institutions report student SSNs to the Internal Revenue Service (IRS). This IRS requirement makes it necessary for R. M. Locklin Technical College to collect the SSN of every student. <b>A student may refuse to disclose his/her SSN for this purpose, but he/she may be subject to IRS penalties.</b></li> <li>The Florida public school system uses the SSN as a student identifier. It is beneficial to have access to the same information for purposes of tracking and assisting students in the transition from one educational level to the next, linking all levels of the state education system. The intent is to establish a comprehensive management database of information which will co-reside with the Division of Public Schools Information Database and the State University System Database to provide integrated information at the state level for educational decision-making.</li> <li>SSNs appear on official transcripts and are used for business purposes in accordance with parameters outlined by the U.S. Department of Education.</li> </ul>	<ul style="list-style-type: none"> <li>Tracking uses are authorized by SBE Rule 6A-10955(3)(e); 1008.386, F.S. and the GEP Act (20 USC 1221(e-1)).</li> <li>Hope/Lifetime Tax Credit uses are authorized by 26 USC 6050S and Federal Register, June 16, 2000/IRC Section 25A</li> <li>Registration uses are authorized by 119.071(5), F.S.</li> <li>Issuance of Form 1098T for tuition payment reports are authorized by 26 USC 3402, 6051</li> <li>The College Reach-Out Program (CROP) uses are authorized by 1007.34, F.S.</li> </ul>
<p><b>Veteran Administration Benefits</b></p> <ul style="list-style-type: none"> <li>The SSN is required for enrollment verification and reporting for all Veterans Administration beneficiaries. <b>A Veteran student is required to report his/her SSN in order to receive the appropriate benefits and for tracking purposes.</b></li> </ul>	<ul style="list-style-type: none"> <li>Required by 38 USC 3471</li> </ul>
<p><b>Financial Aid</b></p> <ul style="list-style-type: none"> <li>The Student Financial Aid Office uses SSNs in the application process for determining eligibility for financial aid such as grants, loans, work assistance programs, and scholarships (including Bright Futures). The SSNs are used to identify students by the Florida Office of Student Financial Aid and the U.S. Department of Education. Each student must report his/her SSN on the FAFSA. <b>If an SSN is not provided, the FAFSA will not be processed.</b></li> </ul>	<ul style="list-style-type: none"> <li>Collection uses are required by Title IV of the Higher Education Act of 1965, as amended (§§483 and 484); 20 USC 1078, 1090, 1091 &amp; 1092</li> <li>Required by 34 CFR 668.16 for administrative usages</li> <li>Required by 34 CFR 668.33 for residency verification usages</li> <li>Required by 34 CFR 668.36 for FAFSA verification usages</li> <li>Required by 34 CFR 668.32(i) and 34 CFR 668.36 for Federal Work-Study usages</li> <li>Authorized by 26 CFR 1.6050 for issuance of Form 1098E, a tax form used to report student loan interest</li> </ul>
<p><b>Workforce Programs</b></p> <ul style="list-style-type: none"> <li>These programs, funded through the Agency for Workforce Innovation (AWI), use your SSN as an identifier for program eligibility, enrollment, and completion</li> </ul>	<ul style="list-style-type: none"> <li>Required by 119.071(5)(a)</li> </ul>