



**SCHOOL ADVISORY COUNCIL
MINUTES**

JANUARY 24, 2023
10:30 A.M.

SAC COMMITTEE MEMBERS PRESENT/*ABSENT

Brandon Bastendorf, TA for Technology

*Mark Campbell, Student Practical Nursing

*Nancy Doran – Baptist Health Care – Lakeview Center

Alan Galindo – Career Source EscaRosa + 1

Linnie Hamel – Fiscal Assistant I, Locklin Tech

Jolie Hullett – Career Specialist, Locklin Tech

Charlin Knight – Administrator, Workforce Ed., SRCSD

Maria LaDouceur – Director, Locklin Tech

*Landon McCauley – Student, Professional Culinary Arts & Hospitality

*Jonathan McCullough, Electrical Instructor, Locklin Tech

Katie Predmore – Guidance Counselor, Locklin Tech

*Elias Ryan – Student, Electricity

*Steve Samaha - GBSI

*Tina Stewart – Economic Development, SRC

*Mel Stinson - GBSI

*Larry Strain - SYNOVUS

*Andy Wingate – Santa Rosa Computer Care

I. Call to Order and Welcome

Meeting was called to order by Mrs. Hullett at 10:35 a.m. Mrs. Hullett began by welcoming everyone to the second meeting of the 2022 – 2023 School Advisory Council of Locklin Technical College. This meeting was held via ZOOM.

II. REVIEW AND APPROVAL OF THE SEPTEMBER 22, 2022, MEETING MINUTES

These minutes were sent electronically to each member prior to the meeting so that they might have a chance to review them. Mrs. Hullett also made the minutes available to those present at the meeting on the screen as well. She then gave the members present time to look over the minutes as well as ask any questions or provide comment. There being no questions or comments at the time, Mrs. Hullett then called for a motion to accept the minutes from the September 22, 2022, SAC Meeting. A motion was made by Mr. Brandon Bastendorf to accept the minutes as recorded with a second by Mr. Alan Galindo.

III. PROGRAM ADVISORY UPDATES

There were no program advisory updates at this time.

IV. EXPENDITURE/SAFETY UPDATES

The meeting was then turned over to Mr. Hines to cover the expenditures as well as safety updates.

At the September 22nd meeting a motion was made for approval of the upgrade to the electrical system in the HVAC/R program. Having been approved, the work to upgrade the electrical system in the HVAC/R area began and at the time of this meeting, has been completed by White Sands Electric.

Mr. Hines then went on to discuss the items that were approved at the last School Advisory Council meeting in the way of Technology. At this time, the additional laptops as well as the additional monitors have been obtained. These will be used for backup purposes should we need them.

Mr. Hines then shared with the committee the updates in the way of safety. The new camera system installation has been completed. Since the completion of the installation, we have had to refer back to the data collected by the system on two different occasions. One of the incidents was in the early morning hours while the other incident occurred in the middle of the night. With the availability of the cameras, these two incidents were resolved quickly.

V. **COE UPDATES**

Mrs. LaDouceur then went on to update the committee members on the upcoming COE visit in May. She reported that at this time, the 2023 Self – Study has been completed and is ready for submission. The self – study must be submitted at least 60 days before the team visit. Also, a team leader as well as the team members have been selected for our COE visit which will take place May 1, 2023, through May 4, 2023.

NEW BUSINESS

VI. **RECOMMENDATIONS/UPDATES OF EXPENDITURES**

Mr. Hines discussed with the committee members present the renovation of Bldg. #13 which will take place this Summer. We are in the planning stages at this time as the renovation is not scheduled to start until Summer 2023. He will bring this renovation project before the school advisory council at a later date for approval.

VII: **CLOSING COMMENTS**

The next meeting of the Locklin Technical College School Advisory Council will take place in April. At this time a date has not been set. This meeting will be a face-to-face meeting as we are trying to alternate between the face-to-face vs. ZOOM meetings.

During the COE visit, we will also have a meet and greet where you the school advisory council member will get a chance to meet the team. An invitation to this event will be sent once a day and time has been established.

VIII. **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mr. Brandon Bastendorf with a second by Mr. Alan Galindo. The Locklin Technical College School Advisory Council was adjourned at 10:45 a.m.

Respectfully Submitted,

Lin Hamel

Lin Hamel
Secretary
Locklin Technical College
School Advisory Council