Santa Rosa County School District

School Improvement Plan

2023 -2024

SANTA ROSA COUNTY SCHOOL DISTRICT

LOCKLIN TECHNICAL COLLEGE

SCHOOL ADVISORY COUNCIL

SECTION 1001.452, FLORIDA STATUTES – DISTRICT AND SCHOOL ADVISORY COUNCILS

MEMBER	REPRESENTATION
Mark Campbell	Student
Landon McCauley	Student
Elias Ryan	Student
Nancy Doran	Business/Community
Alan Galindo	Business/Community
Steve Samaha	Business/Community
Tina Stewart	Business/Community
Mel Stinson	Business/Community
Larry Strain	Business/Community
Andy Wingate	Business/Community
Jolie Hullett	Teacher
Jonathan McCullough	Teacher
Katie Predmore	Teacher
Linnie Hamel	Support Personnel
Brandon Bastendorf	Support Personnel
Keith Hines	College Director
Charlin Knight	District Administrator

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
ASSURANCES

Through our signatures below, we attest that this School Improvement Plan meets the requirements of F.S.1101.42 (18) and represents the consensus approval of the school's Advisory Council. It is assured that the following have been included in the development of the School Improvement Plan:

1. An approval of the school mission and vision statements and strategic objectives in a regularly scheduled meeting by the School Advisory Council.
2. A school needs assessment that includes surveys of all stakeholder groups and an analysis of student achievement and other school performance data.
3. An assessment of staff development needs and an action plan that correlates to the strategic objectives in the School Improvement Plan.
4. The development of implementation strategies with identified resources specific to our total school budget for each School Improvement objective.

_____   _____
College Director   Date

_____   _____
Chair, School Advisory Council   Date

VISION STATEMENT

The vision of Locklin Technical College is to empower students for career success, lifelong learning, and commitment to community. We strive to be the first choice for career education and training.

MISSION STATEMENT

The mission of Locklin Technical College is to prepare students for current and emerging high-demand careers through collaboration with community stakeholders. Expanding opportunities and access to training programs will provide a talent pipeline to meet regional workforce demands.

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
Florida Education Priorities

School Improvement Plans shall be designed to achieve the State education priorities pursuant to section 1000.03(5), Florida Statutes (2021), and student performance in section 1001.42(18)(a-g), Florida Statutes (2020).

Section 1000.03(5) (a-h) The priorities of Florida's Early Learning-20 education system include:

(a)   Learning and completion at all levels, including increased high school graduation rate and readiness for postsecondary education without remediation. —All students demonstrate increased learning and completion at all levels, graduate from high school, and are prepared to enter postsecondary education without remediation.

(b)   Student performance. —Students demonstrate that they meet the expected academic standards consistently at all levels of their education.

(c)   Civic literacy. —Students are prepared to become civically engaged and knowledgeable adults who make positive contributions to their communities.

(d)   Alignment of standards and resources. —Academic standards for every level of the Early Learning-20 education system are aligned, and education financial resources are aligned with student performance expectations at each level of the Early Learning-20 education system.

(e)   Educational leadership. —The quality of educational leadership at all levels of Early Learning-20 education is improved.

(f)   Workforce education. —Workforce education is appropriately aligned with the skills required by the new global economy.

(g)   Parental, student, family, educational institution, and community involvement. —Parents, students, families, educational institutions, and communities are collaborative partners in education, and each plays an important role in the success of individual students. Therefore, the State of Florida cannot be the guarantor of each individual student's success. The goals of Florida's Early Learning-20 education system are not guarantees that each individual student will succeed or that each individual school will perform at the level indicated in the goals.

(h)   Comprehensive Early Learning-20 career and education planning. —It is essential that Florida's Early Learning-20 education system better prepares all students at every level for the transition from school to postsecondary education or work by providing information regarding:

1.   Career opportunities, educational requirements associated with each career, educational institutions that prepare students to enter each career, and student financial aid available to pursue postsecondary instruction required to enter each career.

2.   How to make informed decisions about the program of study that best addresses the students' interests and abilities while preparing them to enter postsecondary education or the workforce.

3.   Recommended coursework and programs that prepare students for success in their areas of interest and ability.

This information shall be provided to students and parents through websites, handbooks, manuals, or other regularly provided communications.

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE

Data Sources Used in Needs Assessment Activities Relevant to Meeting the School Improvement Priorities indicated by an "X" in the Appropriate Priorities Column.

SCHOOL IMPROVEMENT PRIORITIES DATA SOURCES USED	Priority A Learning and Completion at all levels	Priority B Student Performance	Priority C Civic Literacy	Priority D Alignment of Standards and Resources	Priority E Education Leadership	Priority F Workforce Education	Priority G Parental, Student, Family, Education Institution, and Community Involvement	Priority H Comprehensive Early Learning-20 Career and Education Planning
	X	X	X	X	X	X	X	X

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE

Ranking of Priorities

BASED UPON THE SCHOOL'S NEEDS ASSESSMENT ACTIVITIES AND RESULTS AND THE GRADE LEVEL CONFIGUATION OF THE SCHOOL, THE FOLLOWING RANKING HAS BEEN GIVEN TO THE FLORIDA EDUCATION PRIORITIES:

Ranking	Priorities
6	**(a) Learning and completion at all levels, including increased high school graduation rate and readiness for postsecondary education without remediation. --**All students demonstrate increased learning and completion at all levels, graduate from high school, and are prepared to enter postsecondary education without remediation.
1	**(b) Student performance**—Students demonstrate that they meet the expected academic standards consistently at all levels of their education.
8	**(c) Civic literacy.** —Students are prepared to become civically engaged and knowledgeable adults who make positive contributions to their communities.
5	**(d) Alignment of standards and resources**—Academic standards for every level of the K-20 education system are aligned, and education financial resources are aligned with student performance expectations at each level of the K-20 education system.
4	**(e) Educational leadership**—The quality of educational leadership at all levels of K-20 education is improved. ⌗
3	**(f) Workforce education**—Workforce education is appropriately aligned with the skills required by the new global economy.
7	**(g) Parental, student, family, educational institution, and community involvement**—Parents, students, families, educational institutions, and communities are collaborative partners in education, and each plays an important role in the success of individual students. Therefore, the State of Florida cannot be the guarantor of each individual student's success. The goals of Florida's K-20 education system are not guaranteeing that each individual student will succeed or that each individual school will perform at the level indicated in the goals. ⌗
2	**(h) Comprehensive K-20 career and education planning. —**It is essential that Florida's K-20 education system better prepares all students at every level for the transition from school to postsecondary education or work by providing information regarding: 1. Career opportunities, educational requirements associated with each career, educational institutions that prepare students to enter each career, and student financial aid available to pursue postsecondary instruction required to enter each career. 2. How to make informed decisions about the program of study that best addresses the students' interests and abilities while preparing them to enter postsecondary education or the workforce. 3. Recommended coursework and programs that prepare students for success in their areas of interest and ability.

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE

Action Plan for School Improvement
2023-2024

PRIORITY A: LEARNING AND COMPLETION AT ALL LEVEL
ADEQUATE PROGRESS, PRIORITY A: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE A.1: Utilize data to evaluate learning and completion rate.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of the two strategic activities has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity A.1.1 Utilize local and state data systems to evaluate program performance and document improvements.	8/2021	Ongoing	100%	100%	Program instructor Testing Coordinator Career Specialist CTE Business Analyst	Data reports	Time Technology Local and State Compliance Data	$0
Activity A.1.2 Utilize LTC Career Pathways to prepare students for learning and completion at the PS level.	8/2023	Ongoing	NA		Guidance Program Instructors	Data reports	Time Technology	$0

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of three strategic objectives have been achieved.

STRATEGIC OBJECTIVE B.1: Utilize instructional strategies to enhance student performance at all levels.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if four of six strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.1.1 Instructors will review course assignment sheets with students monthly.	8/2023	5/2024	NA	100%	Program instructors Administration	Course Assignment Sheets Calendar	Time Technology	$0
Activity B.1.2 Instructors will incorporate an exit interview grade into the final course grade.	9/2021	Ongoing	100%	100%	Program instructors	Gradebook	Time Technology Local databases	$0
Activity B.1.3 Program instructors will create new rigorous lesson plans to integrate academics and differentiating instruction with assessment materials based on course.	8/2023	5/2024	NA	75%	Program instructors Administration Guidance	Lesson Plan Notebook	Time Technology	$0
Activity B.1.4 Maintain current retention/placement in CSIT, Cyber Security, HVAC, & Welding related programs.	8/2022	Ongoing	100%	100%	Program instructors	Data reports	Time Technology	$0

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.1.5 Demonstrate 5% program improvement in Automotive and HVAC related programs certification specific to program assignment sheets for each course.	8/2023	5/2024	NA	5%	Program instructors	Data Reports	Time Technology	$0
Activity B.1.6 Instructors will integrate industry certification(s) into course assignment sheet and syllabus.	8/2022	Ongoing	100%	100%	Program instructors	Course Assignment Sheets and Syllabus	Time Technology	$0

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of three strategic objectives have been achieved.

STRATEGIC OBJECTIVE B.2: Utilize Exceptional Student Education personnel in providing appropriate delivery of curriculum to ESE students.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.2.1 ESE instructor will provide support services to instructors and students to improve student performance.	8/2022	Ongoing	100%	100%	ESE Instructors Program Instructors	Consult logs Sign in sheets	Time Technology	$0

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of three strategic objectives have been achieved.

STRATEGIC OBJECTIVE B.3: To ensure that students are afforded the opportunity to attain skills/credentials that are aligned with the needs of business and industry.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.3.1 Utilize alternative PS Readiness evaluations options for PS readiness.	8/2022	Ongoing	100%	100%	Student Services Testing Coordinator	List of PS Readiness Options	Time Curriculum Technology	$1000

PRIORITY C: CIVIC LITERACY
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objectives have been achieved.

STRATEGIC OBJECTIVE C.1: Prepare students to become civically engaged and knowledgeable adults who make positive contributions to their communities.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
C.1.1 Offer entrepreneurship training for secondary students.	10/2022	Ongoing	NA	100%	Career Specialist Program instructors	Training Record Curriculum Industry Certs	Time Technology	$6000

PRIORITY D: ALIGNMENT OF STANDARDS AND RESOURCES
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE D.1: Adhere to all aspects of the Digital Classroom Plan to empower learners, including those with special needs, enhance learner outcomes and encourage independent and cooperative life-long learning.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of two strategic activities has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity D.1.1 Adhere to district standards regarding acquisition of software and hardware.	Ongoing	Ongoing	100%	100%	Technology Contact	Software inventory	Time Software inventory Professional Development	$12,000
Activity D.1.2 Continue to provide technology training on hardware, software, technology curriculum integration and internet use.	Ongoing	Ongoing	100%	100%	Technology Contact Inservice Committee	Inservice records	Time Technology	$0

PRIORITY D: ALIGNMENT OF STANDARDS AND RESOURCES
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE D.2: Increase resources for improved consumer advocacy and safety.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity D.2.1 Continue to utilize technology to educate students and faculty about current events and promote consumer advocacy.	8/2021	Ongoing	100%	100%	Career Specialist Student Services LTV Coordinator Compliance Officer	LTV Schedule Social Media Marketing	Time LTV	$3,000
Activity D.2.2 Investigate options to utilize the network to broadcast LTV in the classrooms.	8/2023	5/2024	NA	100%	Technology Contact TA for Technology	List of Options	Time Technology	$0
Activity D.2.3 Utilize school safety committee/team to monitor program area safety and advocacy.	8/2021	Ongoing	100%	100%	Safety Committee Safety Team Members Program instructors	Safety Committee Minutes	Time Technology	$3,000

PRIORITY D: ALIGNMENT OF STANDARDS AND RESOURCES
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE D.3: Utilize resources to improve student performance in targeted programs.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity D.3.1 Align and develop curriculum to add or improve instruction for internships, apprenticeship, and/or pre-apprenticeship.	9/2021	Ongoing	100%	100%	Career Specialist Internship/ Apprenticeship Instructors Program instructors	Internships Apprenticeships Pre-apprenticeships	Time Technology	$15,000
Activity D.3.2 Incorporate hands-on activities in applicable programs via live work and/or job shadowing opportunities.	8/2023	Ongoing	NA	100%	Program Instructors LTC Staff Administration	Live work forms Job shadowing form	Time Technology	$0
Activity D.3.3 Utilize various funding sources to secure instructional equipment to support student performance.	8/2022	Ongoing	100%	100%	Administration	Budget Reports	Time Technology	$ 20,000

PRIORITY E: EDUCATIONAL LEADERSHIP
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE E.1: Enhance educational leadership across identified areas.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of the four strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity E.1.1 Allocate additional resources to support ASE reaccreditation visit.	8/2023	5/2024	NA	100%	Administration School Improvement Committee	Aligned Resources	Time Technology Finances	$20,000
Activity E.1.2 Classroom personnel will participate in professional development related to prioritizing rigor and consistency in grading practices.	8/2023	Ongoing	NA	100%	Administration Instructors Guidance	Inservice records	Time Technology	$10,000
Activity E.1.3 Continue training related to student information management system.	9/2021	Ongoing	100%	100%	Administration CTE Business Analyst Student Services	FOCUS System	Time Technology	$2,000
Activity E.1.4 Utilize student services & automotive instructors for ASE reaccreditation.	8/2023	5/2024	NA	100%	Administration Guidance Student Services Automotive Instructors	ASE Reaccreditation	Time Technology	$2,000

PRIORITY F: WORKFORCE EDUCATION							
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.							

STRATEGIC OBJECTIVE F.1: Workforce education is appropriately aligned with skills required by the new global economy.							
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of four strategic activities have been achieved.							

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity F.1.1 Instructors will participate in data review and completion of program evaluation.	8/2022	Ongoing	50%	100%	Career Specialist Program Instructors Administration	Program Evaluations	Time Technology	$0
Activity F.1.2 Increase student enrollment in apprenticeship programs as compared to prior year.	8/2023	5/2024	NA	100%	Apprenticeship Coordinator Student Services Career Specialist Administration	Enrollment	Time Technology Marketing	$2000
Activity F.1.3 Identify and allocate resources for Capital Improvement Projects for facility and program enhancement.	Ongoing	Ongoing	100%	100%	Administration Long Range Planning Committee SACS Committee	Project Budget	Time Materials	$20,000
Activity F.1.4 Investigate the addition of a new apprenticeship/ pre-apprenticeship program.	8/2021	6/2024	NA	100%	Administration Apprenticeship Coordinator	Apprenticeship Program Standards	Time Materials Marketing	$0

PRIORITY G: PARENTAL, STUDENT, FAMILY, EDUCATIONAL INSTITUTION, AND COMMUNITY INVOLVEMENT							
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.							

STRATEGIC OBJECTIVE G.1: Utilize collaborative partnerships to enhance awareness of services provided for students in career education programs.							
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of the two strategic activities has been achieved.							

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity G.1.1 Develop collaborative marketing plan at local and state level to enhance current outreach initiatives.	8/2021	Ongoing	100%	100%	Marketing Committee Student Services Career Specialist	Marketing materials	Time Marketing information	$50,000
Activity G.1.2 Collaborate with partners in career education to include local industry, economic development, and Career Source Escarosa.	9/2021	Ongoing	100%	100%	Consumer Compliance Committee	LTV Promotional material Guest Speaker	Time LTV Guest Speakers Promotional material	$500

PRIORITY H: COMPREHENSIVE EARLY LEARNING-20 CAREER AND EDUCATION PLANNING.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE H.1: Provide services to assist students at every level for transition from school to post-secondary education or work.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of the four strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity H.1.1 Utilize various resources to promote job opportunities within the community.	8/2021	Ongoing	100%	100%	Media Specialist Program Instructors Career Specialist	LTV Email Exit Appointment	Time	$200
Activity H.1.2 Faculty/staff will participate in professional development opportunities related to their job responsibilities.	8/2021	Ongoing	100%	100%	Faculty/Staff Administration	Inservice records Travel records	Time Technology Travel	$10,000
Activity H.1.3 Program instructors will hold current industry certification(s) or higher level offered in their Career Education program.	8/2020	Ongoing	100%	100%	Program instructors Administration	Industry Certifications	Time Technology	$2,000
Activity H.1.4 All programs will meet the 18% requirement for non-traditional program enrollment.	8/2022	Ongoing	9.85%	18%	Career Specialist Administration Marketing Committee	Enrollment Data	Time Technology Advertising	$0