Santa Rosa County School District

School Improvement Plan

2024 -2025

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
SCHOOL ADVISORY COUNCIL

SECTION 1001.452, FLORIDA STATUTES – DISTRICT AND SCHOOL ADVISORY COUNCILS

MEMBER	REPRESENTATION
Caitlyn Johnson	Student
Riley Cockrell	Student
Brian Simmons	Student
Nancy Doran	Business/Community
Robert "Jake" Ragland	Business/Community
Andy Wingate	Business/Community
Kevin Willis	Business/Community
Christine Sahlin	Business/Community
Roni Boomer	Teacher
Sean Ham	Teacher
Katie Predmore	Teacher
Linnie Hamel	Support Personnel
Brandon Bastendorf	Support Personnel
Keith Hines	College Director
Charlin Knight	District Administrator

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
ASSURANCES

Through our signatures below, we attest that this School Improvement Plan meets the requirements of F.S.1101.42 (18) and represents the consensus approval of the school's Advisory Council. It is assured that the following have been included in the development of the School Improvement Plan:

1. An approval of the school mission and vision statements and strategic objectives in a regularly scheduled meeting by the School Advisory Council.
2. A school needs assessment that includes surveys of all stakeholder groups and an analysis of student achievement and other school performance data.
3. An assessment of staff development needs and an action plan that correlates to the strategic objectives in the School Improvement Plan.
4. The development of implementation strategies with identified resources specific to our total school budget for each School Improvement objective.

_____   _____9.13.2024_____
College Director   Date

_____   _____9.13.2024_____
Chair, School Advisory Council   Date

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
SCHOOL VISION AND MISSION

VISION STATEMENT

The vision of Locklin Technical College is to empower students for career success, lifelong learning, and commitment to the community. We strive to be the first choice for career education and training.

MISSION STATEMENT

The mission of Locklin Technical College is to prepare students for current and emerging high-demand careers through collaboration with community stakeholders. Expanding opportunities and access to training programs will provide a talent pipeline to meet regional workforce demands.

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE
Florida Education Priorities

School Improvement Plans shall be designed to achieve the State education priorities pursuant to section 1000.03(5), Florida Statutes (2021), and student performance in section 1001.42(18)(a-g), Florida Statutes (2020).

Section 1000.03(5) (a-h) The priorities of Florida's Early Learning-20 education system include:

(a) Learning and completion at all levels, including increased high school graduation rate and readiness for postsecondary education without remediation. —All students demonstrate increased learning and completion at all levels, graduate from high school, and are prepared to enter postsecondary education without remediation.

(b) Student performance. —Students demonstrate that they meet the expected academic standards consistently at all levels of their education.

(c) Civic literacy. —Students are prepared to become civically engaged and knowledgeable adults who make positive contributions to their communities.

(d) Alignment of standards and resources. —Academic standards for every level of the Early Learning-20 education system are aligned, and education financial resources are aligned with student performance expectations at each level of the Early Learning-20 education system.

(e) Educational leadership. —The quality of educational leadership at all levels of Early Learning-20 education is improved.

(f) Workforce education. —Workforce education is appropriately aligned with the skills required by the new global economy.

(g) Parental, student, family, educational institution, and community involvement. —Parents, students, families, educational institutions, and communities are collaborative partners in education, and each plays an important role in the success of individual students. Therefore, the State of Florida cannot be the guarantor of each individual student's success. The goals of Florida's Early Learning-20 education system are not guarantees that each individual student will succeed or that each individual school will perform at the level indicated in the goals.

(h) Comprehensive Early Learning-20 career and education planning. —It is essential that Florida's Early Learning-20 education system better prepares all students at every level for the transition from school to postsecondary education or work by providing information regarding:

1. Career opportunities, educational requirements associated with each career, educational institutions that prepare students to enter each career, and student financial aid available to pursue postsecondary instruction required to enter each career.

2. How to make informed decisions about the program of study that best addresses the students' interests and abilities while preparing them to enter postsecondary education or the workforce.

3. Recommended coursework and programs that prepare students for success in their areas of interest and ability.

This information shall be provided to students and parents through websites, handbooks, manuals, or other regularly provided communications.

Data Sources Used in Needs Assessment Activities Relevant to Meeting the School Improvement Priorities <u>indicated by an "X" in the Appropriate Priorities Column.</u>

SCHOOL IMPROVEMENT PRIORITIES DATA SOURCES USED	Priority A Learning and Completion at all levels	Priority B Student Performance	Priority C Civic Literacy	Priority D Alignment of Standards and Resources	Priority E Education Leadership	Priority F Workforce Education	Priority G Parental, Student, Family, Education Institution, and Community Involvement	Priority H Comprehensive Early Learning-20 Career and Education Planning
	X	**X**	**X**	**X**	**X**	**X**	**X**	**X**

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE

Ranking of Priorities

BASED UPON THE SCHOOL'S NEEDS ASSESSMENT ACTIVITIES AND RESULTS AND THE GRADE LEVEL CONFIGUATION OF THE SCHOOL, THE FOLLOWING RANKING HAS BEEN GIVEN TO THE FLORIDA EDUCATION PRIORITIES:

Ranking	Priorities
7	**(a) Learning and completion at all levels, including increased high school graduation rate and readiness for postsecondary education without remediation. --**All students demonstrate increased learning and completion at all levels, graduate from high school, and are prepared to enter postsecondary education without remediation.
1	**(b) Student performance**—Students demonstrate that they meet the expected academic standards consistently at all levels of their education.
8	**(c) Civic literacy.** —Students are prepared to become civically engaged and knowledgeable adults who make positive contributions to their communities.
5	**(d) Alignment of standards and resources**—Academic standards for every level of the K-20 education system are aligned, and education financial resources are aligned with student performance expectations at each level of the K-20 education system.
4	**(e) Educational leadership**—The quality of educational leadership at all levels of K-20 education is improved. [OBJ]
3	**(f) Workforce education**—Workforce education is appropriately aligned with the skills required by the global economy.
6	**(g) Parental, student, family, educational institution, and community involvement**—Parents, students, families, educational institutions, and communities are collaborative partners in education, and each plays an important role in the success of individual students. Therefore, the State of Florida cannot be the guarantor of each individual student's success. The goals of Florida's K-20 education system are not guaranteeing that each individual student will succeed or that each individual school will perform at the level indicated in the goals. [OBJ]
2	**(h) Comprehensive K-20 career and education planning. —**It is essential that Florida's K-20 education system better prepares all students at every level for the transition from school to postsecondary education or work by providing information regarding:

1. Career opportunities, educational requirements associated with each career, educational institutions that prepare students to enter each career, and student financial aid available to pursue postsecondary instruction required to enter each career.
2. How to make informed decisions about the program of study that best addresses the students' interests and abilities while preparing them to enter postsecondary education or the workforce.
3. Recommended coursework and programs that prepare students for success in their areas of interest and ability.

SANTA ROSA COUNTY SCHOOL DISTRICT
LOCKLIN TECHNICAL COLLEGE

Action Plan for School Improvement
2024-2025

PRIORITY A: LEARNING AND COMPLETION AT ALL LEVELS
ADEQUATE PROGRESS, PRIORITY A: Adequate progress will have been demonstrated if the strategic objective has been achieved.
STRATEGIC OBJECTIVE A.1: Utilize data to evaluate learning and completion rates.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of the two strategic activities has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity A.1.1 Utilize local and state data systems and surveys to evaluate program performance.	8/2024	Ongoing	100%	100%	Program Instructors Testing Coordinator Career Specialist CTE Business Analyst	Data Reports	Time Technology Local and State Compliance Data Surveys	$0
Activity A.1.2 Review and update LTC Career Pathways to prepare students for learning and completion at the PS level.	8/2024	Ongoing	NA	100%	Guidance Program Instructors	Data Reports	Time Technology	$0

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, PRIORITY B: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.
STRATEGIC OBJECTIVE B.1: Utilize instructional strategies to enhance student performance at all levels.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of the five strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.1.1 Instructors will review course assignment sheets with students at least quarterly.	8/2024	Ongoing	NA	100%	Program Instructors Administration	Course Assignment Sheets Calendar	Time Technology	$0
Activity B.1.2 Instructors will incorporate an exit interview grade into the final course grade.	8/2024	Ongoing	100%	100%	Program Instructors	Gradebook	Time Technology Local Databases	$0
Activity B.1.3 Program instructors will align two rigorous lesson plans to the instructor evaluation system.	8/2024	5/2025	75%	100%	Program Instructors Administration Guidance	Lesson Plan Notebook	Time Technology	$0
Activity B.1.4 Increase placement and retention in the CSIT program.	8/2024	5/2025	56%	75%	Program Instructors	Data Reports	Time Technology	$0

Activity B.1.5 Instructors will collaborate to ensure course assignment sheets and syllabi meet COE standards.	8/2024	5/2025	NA	100%	Program Instructors	Course Assignment Sheets Syllabi	Time Technology	$0

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, PRIORITY B: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE B.2: Utilize Exceptional Student Education personnel in providing appropriate delivery of curriculum to ESE students.
ADEQUATE PROGRESS, Tier 2: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.2.1 The ESE instructor will provide support services to instructors and students to improve student performance.	8/2024	Ongoing	100%	100%	ESE Instructors Program Instructors	Consult Logs Sign In Sheets	Time Technology	$0

PRIORITY B: STUDENT PERFORMANCE
ADEQUATE PROGRESS, PRIORITY B: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE B.3: To ensure that students have been afforded the opportunity to attain skills/credentials aligned with the needs of business and industry.
ADEQUATE PROGRESS, Tier 3: Adequate progress will have been demonstrated if the strategic activity has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity B.3.1 Implement CASAS PS Readiness testing for PS readiness.	8/2024	5/2025	NA	100%	Student Services Testing Coordinator	Pass/Fail Rates of Students taking CASAS	Time Curriculum Technology	$1000

PRIORITY C: CIVIC LITERACY
ADEQUATE PROGRESS, PRIORITY C: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE C.1: Prepare students to become civically engaged and knowledgeable adults who make positive contributions to their communities.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of the two strategic activities has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity C.1.1 Implement entrepreneurship training in appropriate programs.	8/2023	Ongoing	100%	100%	Career Specialist Program Instructors	Training Record Curriculum Industry Certs	Time Technology	$3500
Activity C.1.2 Implement Ready to Work curriculum in program areas.	8/2024	Ongoing	NA	100%	Testing Coordinator Program Instructors	Ready to Work Records	Time Technology	$0

PRIORITY D: ALIGNMENT OF STANDARDS AND RESOURCES
ADEQUATE PROGRESS, PRIORITY D: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE D.1: Adhere to all aspects of the Digital Classroom Plan to empower learners, including those with special needs, enhance learner outcomes, and encourage independent and cooperative lifelong learning.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if one of the two strategic activities has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity D.1.1 Adhere to district standards regarding the acquisition of software and hardware.	Ongoing	Ongoing	100%	100%	Technology Contact	Software Inventory	Time Software Inventory Professional Development	$12,000
Activity D.1.2 Provide technology training on hardware, software, technology curriculum integration, and internet use.	Ongoing	Ongoing	100%	100%	Technology Contact Inservice Committee	Inservice Records	Time Technology	$0

PRIORITY D: ALIGNMENT OF STANDARDS AND RESOURCES
ADEQUATE PROGRESS, PRIORITY D: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE D.2: Increase resources for improved consumer advocacy and safety.
ADEQUATE PROGRESS, Tier 2: Adequate progress will have been demonstrated if one of the two strategic activities has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity D.2.1 Utilize technology to educate students and faculty about current events and promote consumer advocacy.	8/2023	Ongoing	100%	100%	Career Specialist Student Services LTV Coordinator Compliance Officer	LTV Schedule Social Media Marketing	Time LTV	$3,000
Activity D.2.2 Utilize the school safety committee/team to ensure program area safety and advocacy.	8/2024	Ongoing	100%	100%	Safety Committee Safety Team Members Program Instructors	Safety Committee Minutes	Time Technology	$3,000

PRIORITY D: ALIGNMENT OF STANDARDS AND RESOURCES
ADEQUATE PROGRESS, PRIORITY D: Adequate progress will have been demonstrated if two of the three strategic objectives have been achieved.

STRATEGIC OBJECTIVE D.3: Utilize resources to improve student performance in targeted programs.
ADEQUATE PROGRESS, Tier 3: Adequate progress will have been demonstrated if one of the two strategic activities has been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	BEGIN	END	BEGIN	END	SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
Activity D.3.1 Increase the number of students participating in hands-on activities in applicable programs via live work and/or job opportunities.	8/2024	Ongoing	NA	100%	Program Instructors LTC Staff Administration	Live Work Forms Job Shadowing Form	Time Technology	$0
Activity D.3.2 Utilize various funding sources to secure instructional equipment to support student performance.	8/2023	Ongoing	NA	100%	Administration	Budget Reports	Time Technology	$20,000

PRIORITY E: EDUCATIONAL LEADERSHIP
ADEQUATE PROGRESS, PRIORITY E: Adequate progress will have been demonstrated if the strategic objective has been achieved.
STRATEGIC OBJECTIVE E.1: Enhance educational leadership across identified areas.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of the four strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity E.1.1 Instructors will participate in professional development on prioritizing rigor and consistency in grading practices.	8/2023	Ongoing	NA	100%	Administration Program Instructors Guidance	Inservice Records	Time Technology	$10,000
Activity E.1.2 Provide faculty/staff training related to the student information management system.	8/2024	Ongoing	100%	100%	Administration CTE Business Analyst Student Services	FOCUS System	Time Technology	$10,000
Activity E.1.3 Utilize TIP to train mentors and to mentor novice instructors.	8/2024	Ongoing	NA	100%	Administration Mentors Novice Teachers TIP Leader	TIP Records	Time	$0
Activity E.1.4 Provide professional development to identify strategies for resiliency and adaptability and develop a plan to implement these strategies in educational practice.	8/2024	5/2025	NA	100%	Administration Instructors	Inservice Records	Time Technology	$0
Activity E.1.5 Explore the opportunity to utilize CTSOs to increase student leadership.	8/2024	Ongoing	NA	100%	Administration	CTSO Membership	Time Technology	$0

PRIORITY F: WORKFORCE EDUCATION
ADEQUATE PROGRESS, PRIORITY F: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE F.1: Workforce education is appropriately aligned with skills required by the global economy.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if three of the four strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity F.1.1 Instructors will utilize PACs to review curriculum and industry certifications offered.	8/2024	Ongoing	50%	100%	Career Specialist Program Instructors Administration	PAC Minutes	Time Technology	$0
Activity F.1.2 Increase student enrollment in HVAC, Plumbing, and Diesel Mechanic apprenticeship programs as compared to prior year.	8/2024	5/2025	NA	100%	Apprenticeship Coordinator Student Services Career Specialist Administration	Enrollment	Time Technology Marketing	$2,000
Activity F.1.3 Expand the existing apprenticeship programs.	8/2024	5/2025	NA	100%	Administration Apprenticeship Coordinator	Apprenticeship Program Standards	Time Materials Marketing	$0
Activity F.1.4 Create new internship opportunities in appropriate programs.	8/2023	5/2025	NA	100%	Administration Apprenticeship Coordinator	List of Internship Opportunities	Time Materials Marketing	$0

PRIORITY G: PARENTAL, STUDENT, FAMILY, EDUCATIONAL INSTITUATION, AND COMMUNITY INVOLVEMENT
ADEQUATE PROGRESS, PRIORITY G: Adequate progress will have been demonstrated if the strategic objective has been achieved.

STRATEGIC OBJECTIVE G.1: Utilize collaborative partnerships to enhance awareness of resources provided for students in career education programs.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity G.1.1 Develop collaborative marketing plan at local and state level to enhance current outreach initiatives.	8/2023	Ongoing	100%	100%	Marketing Committee Student Services Career Specialist	Marketing Materials	Time Marketing Information	$50,000
Activity G.1.2 Utilize partners in career education to include local industry, economic development, and Career Source Escarosa to enhance student knowledge.	8/2023	Ongoing	100%	100%	Consumer Compliance Committee	LTV Promotional Material Guest Speaker	Time LTV Guest Speakers Promotional Material	$500

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity G.1.3 Increase awareness of community resources provided through increased marketing initiatives.	8/2024	Ongoing	NA	100%	Administration Marketing Committee	Marketing Materials	Time Marketing Information	$10,000

PRIORITY H: COMPREHENSIVE EARLY LEARNING-20 CAREER AND EDUCATION PLANNING
ADEQUATE PROGRESS, PRIORITY H: Adequate progress will have been demonstrated if the strategic objective has been achieved.
STRATEGIC OBJECTIVE H.1: Provide services to assist students at every level for transition from school to postsecondary education or employment.
ADEQUATE PROGRESS, Tier 1: Adequate progress will have been demonstrated if two of the three strategic activities have been achieved.

STRATEGIC ACTIVITY / STAFF DEVELOPMENT	TIMELINES		MEASURABLE GOALS		SCHOOL SITE PERSON RESPONSIBLE	STATUS INDICATORS	ANTICIPATED RESOURCES REQUIRED	ESTIMATED COST
	BEGIN	END	BEGIN	END				
Activity H.1.1 Utilize Locklin website to promote job opportunities within the community.	8/2023	Ongoing	100%	100%	Media Specialist Program Specialist Career Specialist	LTV Email Website	Time	$200
Activity H.1.2 All faculty/staff will participate in professional development opportunities related to their job responsibilities.	8/2023	Ongoing	100%	100%	Faculty/Staff Administration	Inservice Records Travel Records	Time Technology Travel	$10,000
Activity H.1.3 All program instructors will hold current industry certification(s) or higher level offered in their Career Education program.	8/2024	Ongoing	80%	100%	Program Instructors Administration	Industry Certifications	Time Technology	$2,000